

Sri Ramakrishna Sarada Ashrama Teacher's Training College
Rabindra path, Hazaribag -825301

Meeting Minute

No.-IQAC/04/2018

Date: 09th February, 2018

Time: 12:30 pm

Venue: IQAC Room

The IQAC meeting was held on 09/02/2018, under the Chairmanship of Revered Swami Tapananda Maharaj, Founder President of the organisation. The meeting started with a prayer to our Lord by the members present in the meeting for guidance and blessings by Lord Shri Ramakrishna to perform our task properly entrusted to the members of IQAC.

The proceeding of the last meeting held on 26/08/2017 was presented by Mr. Samapti Paul and the same was confirmed unanimously by the members of the IQAC Cell.

The following members attended the meeting:

1. Swami Tapananda	President	Swami Tapananda
2. Dr. Shishir Kr. Yadaw	Principal	
3. Mr. Samapti Paul	Member Secretary	Samapti Paul
4. Ms. Apolina Baxla	Member	Apolina
5. Mr. Amit Kumar	Member	Amit Kumar
6. Mr. Parikshit Layek	Member	Parikshit Layek
7. Mrs. Soma Sarkar	Member	Soma Sarkar
8. Mr. Kuldeep Singh	Member	Kuldeep Singh
9. Mrs. Saroj Yadav	Member	Saroj Yadav
10. Ms. Tanima Priya	Member	Tanima Priya

ATR of recommendations made in the last IQAC meeting (26 August, 2017)

Sl. No.	Action points	Action taken
1.	Students' involvements needed to be strengthened in academic planning and activities	Organized 04 seminars, 04 Quiz competitions and 02 workshops to strengthen involvements of students.
2.	A review on the functioning of the Method Labs and to increase the involvement of the students.	All Labs. viz.; Language, Science, ICT, Psychology & SST were made well equipped and weekly trainings were conducted.
3.	It was recommended that the vacant posts would be filled in with eligible candidates with prior information to the higher authority.	The post of Principal was advertised and filled with eligible candidate.
4.	A report on the successfully conduct of cultural event was presented by the Member Sect. Further, A feedback form, was decided to be prepared to collect feedback from Alumni also for further improvement.	Feedback form was prepared; feedback from Alumni was documented.
5.	<ol style="list-style-type: none"> 1. It was decided to organize need-based Remedial Classes for students. 2. It was also decided that Member. Sect. would compile and present the ATR of the last meeting for review 	<ol style="list-style-type: none"> 1. Need based Remedial classes for all subjects were conducted. 2. The activity is in place.

Swami Tarpananand
09/02/18

Proceedings

Sl. No.	Discussion Points	Action Taken
1.	Confirmation of the last meeting (IQAC)	The minutes of the previous meeting held on 26 th August, 2017 was confirmed.
2.	To discuss & plan for the Educational Tour, B.Ed. (2017-19) & D.El.Ed. (2017-19)	It was decided that the college would plan for Educational Tour to Puri, Orissa & Rajgir, Nalanda (Bihar) respectively for B.Ed. & D.El.Ed..
3.	To plan an awareness programme for students on Rules against Sexual Harassment.	It was decided that discipline committee and Women's Grievance Cell would jointly conduct awareness programme regarding women sexual harassment.
4.	To discuss on Power Point Classes for the students.	It was decided that from 15 th March 2018 onwards every lecturer would take at least one power point class weekly.
5.	Miscellaneous	<ol style="list-style-type: none">1. It was decided to install CCTV in the campus and take up Eco-friendly measures in all possible area of activities.2. It was suggested to all members by the coordinator of the Institute to enhance publications in their respective research fields.

The meeting ended with prayer to our Lord Sri Ramakrishna Dev to give us courage and strength to carry out the responsibility given to us. Vote of thanks was offered by Mr. Samapti Paul.

Mr. Samapti Paul
09/02/18

Member Secretary

Swami Tapananda Sw
09/02/18

President

President
Sri Ramakrishna Sarada Ashrama
Teacher's Training College
Rabindra Path, Hazaribag (Jharkhand)