

**Sri Ramakrishna Sarada Ashrama Teacher's Training College**  
Rabindra path, Hazaribag -825301

**Meeting Notice**

No.-IQAC/06/2019

Date- 4<sup>th</sup> January 2019

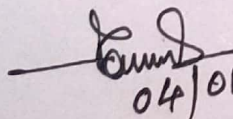
Time- 1:30 PM

Venue- IQAC Room, Ground Floor

The IQAC members are hereby requested to attend the IQAC meeting on **5<sup>th</sup> January, 2019 at 1:30 pm** in the IQAC room. The Principal and two faculty members from S.B.M. Teachers' Training College are also invited to attend the meeting.

AGENDA

- Confirmation of the proceeding of the last meeting (IQAC; 4<sup>th</sup> August 2018)
- Composition of IQAC
- Important Programs
- Academic Calendar 2019-20
- Students mentoring
- Composition of National Service Scheme (NSS) Unit
- Misc.

  
04/01/19

(Mr. Samapti Paul)

IQAC-Member Secretary &

Coordinator, SRSA TTC



# Sri Ramakrishna Sarada Ashrama Teacher's Training College

Rabindra path, Hazaribag -825301

## Meeting Minute

No.-IQAC/06/2019

Date- 5<sup>th</sup> January 2019

Time- 1:30 PM

Venue- IQAC Room, Ground Floor

Agenda:

- Confirmation of the proceedings of the last meeting (IQAC; 4<sup>th</sup> August 2018)
- Re-composition of IQAC
- Collaborative discussion on Curriculum Development with S.B.M Teacher's Training College
- Important Programs
- Academic Calendar 2019-20
- Students' mentoring
- Composition of National Service Scheme (NSS) Unit
- Misc.

Proceedings:

The IQAC meeting was held on 07/01/2019, under the Chairmanship of Revered Swami Tapananda Maharaj, Founder President of the organisation. The meeting started with a prayer to our Lord by the members present in the meeting for guidance and blessings by Lord Shri Ramakrishna to perform our task properly entrusted to the members of IQAC. In the opening remarks, the Coordinator welcomed all including the invitee & members from S.B.M. Teachers' Training College.

The proceedings and ATR of the last meeting held on 04/08/2018 was presented by Mr. Samapti Paul and the same was approved & confirmed unanimously by the members of the IQAC Cell.

Swami Tapananda  
05/01/2019.



The following members attended the meeting:

1. Swami Tapananda	President	
2. Mr. Samapti Paul	Member Secretary (Coordinator)	
3. Ms. Apolina Baxla	Member	Apolina
4. Mr. Parikshit Layek	Member	
5. Mrs. Soma Sarkar	Member	Soma Sarkar
6. Mr. Kuldeep Singh	Member	
7. Mrs. Saroj Yadav	Member	Saraj
<b>Members from S.B.M Teachers' Training College</b>		
8. Dr. Shashikant Yadav	Principal	
9. Mr. Pankaj Kumar	Assistant Professor	
10. Mr. Amit Singh	Assistant Professor	

ATR

Sl.	Action points	ATR
1.	Cultural events (planning & execution by cultural committee)	Eleven cultural events were planned and organized on following dates 1. Independence Day, 2018 2. Rakhi-making competition (24 August, 2018) 3. Teachers' Day (5 Sept. 2018) 4. Cloth painting competition (19 Sept 2018) 5. Quiz, speech & painting competition (2 Oct., 2018: Gandhi Jayanti & Inter. Non-violence Day) 6. Pot decoration competition (30 Oct 2018) 7. Celebration of National Unity Day (31 Oct 2018) 8. Constitution Day (24 Nov. 2018) 9. Rangoli & Diya competition (3 Nov. 2018) 10. Freshers' (D. El. Ed.) welcome (5 Nov. 2018) 11. Christmas celebration (23 Dec. 2018)
2.	Upliftment of Library and ICT Section	1. 433 new books were procured for the Library 2. List of 50 computers with upgraded specifications prepared
3.	Introduction of grievance	Grievance cell was reformed by including representatives from students making it a 5 members

Swami Tapananda  
 05/01/2019



redressal cell	committee.
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### Action points

<u>Sl. No.</u>	<u>Discussion Points</u>	<u>Action Points (Recommendations)</u>
1.	Re-composition of IQAC	Mr. S. Paul proposed the name of Dr. Shishir Kr. Yadav, Principal, to conduct the meeting. All the Internal members were present in the meeting.
2.	<p>Collaborative discussion on Curriculum Development with S.B.M Teacher's Training College</p> <ul style="list-style-type: none"> <li>➤ To plan for adoption of various innovations in Teaching and Learning process with the faculty.</li> <li>➤ To promote research and development.</li> </ul>	<p><b>Mr. Samapti Paul</b> said that it would be important to take student-centric approach to our curriculum method.</p> <p><b>Dr. Shashikant Yadav</b>, Principal, S.B.M TTC proposed collaborative projects with SRSATTC students.</p> <p><b>Mr. Amit Kumar</b> said the goal of teaching is to promote learning, so we should organise more seminars/workshops in collaboration.</p> <p><b>Mrs. Soma Paul</b> said we should come up with more project-based learning; it would be effective method which will helping students to drive their own learning journey.</p> <p><b>Mr. Parikshit Layek</b> said we should focus more on inquiry-based learning; It would develop thinking and problem-solving skills. Instead of driving the class through a lecture style format, the teacher should pose question, scenario and problems.</p>
3.	Important Programs	The Coordinator mentioned about the important programmes already organized or to be organized soon in

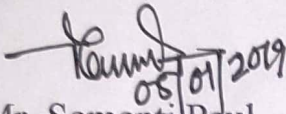
Sravanis T. Jayaraman  
05/01/2019

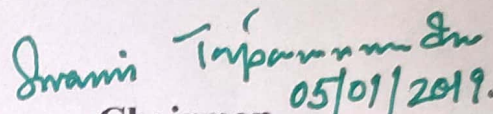


		<p>the college :</p> <ol style="list-style-type: none"> <li>1. Celebration of Youth Day (12<sup>th</sup> January).</li> <li>2. Celebration of 26<sup>th</sup> January (Republic Day).</li> <li>3. Basant Panchami Celebration (10<sup>th</sup> February).</li> <li>4. Christmas Day Celebration (23<sup>rd</sup> December).</li> </ol>
4.	Academic Calendar 2019-20	The Principal requested the Coordinator to prepare the Academic Calendar 2019-20 which were to be completed in a week.
5.	Students' mentoring	<p>The Principal emphasised on out of class mentoring of students beside routine class room mentoring with record keeping for evaluation of progress of students.</p> <p>The Principal further emphasised on counselling the mentees regarding health career, academic issues, social awareness, democratic principles etc. Mentoring system act as a mechanism to improve the bond between students and teachers and it should continue as one of our best practices.</p>
6.	Composition of National Service Scheme (NSS) Unit	It was decided that SRSATTC would establish the National Service Scheme (NSS) Unit for the welfare of the students. Necessary action to be initiated at an earliest after identifying a nodal Officer of the Institute.
7.	<u>Miscellaneous</u>	The Principal stated that there was need for an urgent campus cleaning drive as well as initiating infrastructure maintenance services and campus beautification projects. The proposal was approved by the House.

Swami Tapaswini In  
05/01/2019.

The meeting ended with prayer to our Lord Sri Ramakrishna Dev to give us courage and strength to carry out the responsibility given to us. Vote of thanks offered by Mr. Samapti Paul.

  
05/01/2019  
Mr. Samapti Paul  
IQAC  
Co-ordinator

  
05/01/2019  
Chairman  
President  
Sri Ramakrishna Sarada Ashrama  
Teacher's Training College  
Rabindra Path, Hazaribag (Jharkhand)